

## Team Leader – Interview Checklist

Site # \_\_\_\_\_  
Date: \_\_\_\_\_  
Arrival Time: \_\_\_\_\_  
Depart Time: \_\_\_\_\_

### ☐ Introduction

- ☐ Is permission to sample granted? ☐ Yes ☐ No \_\_\_\_\_
- ☐ *Explain booties, Tyvek, dust mask.*
- ☐ Does resident prefer that sample team wear medical masks? ☐ Yes ☐ No
- ☐ *Explain sampling process and estimated time.*

### ☐ Safety Questions

- ☐ Are there pets? ☐ Yes ☐ No (Secure Pets) \_\_\_\_\_
- ☐ Is anyone else home? ☐ Yes ☐ No Who? \_\_\_\_\_
- ☐ *Explain safety concerns (keep away from equipment, direct questions to Team Leader)*
- ☐ Are there any safety concerns inside? ☐ Yes ☐ No \_\_\_\_\_
- ☐ Are there any fragile pieces of furniture or areas around which we should use extraordinary caution? ☐ Yes ☐ No \_\_\_\_\_

### ☐ Sampling Survey

- ☐ Identify rooms to sample.

Air: \_\_\_\_\_

Vacuum: \_\_\_\_\_

Dust Wipe: \_\_\_\_\_

Notes:

- ☐ Identify outside soil sample area: \_\_\_\_\_

Notes:

- ☐ Is there outside access to soil sample location? ☐ Yes ☐ No \_\_\_\_\_

- ☐ Are there any known outside safety concerns? ☐ Yes ☐ No \_\_\_\_\_

### ☐ Team Brief

- ☐ *Give contact list to resident and explain slight delay to brief team and prep equipment.*
- ☐ *Return to vehicle and brief sample team on sampling locations and safety precautions.*

☐ **Indoor Sampling**

☐ Introduce sampling Team Members: \_\_\_\_\_

☐ *Explain indoor air sampling procedure*

☐ *Explain indoor dust/Nilfisk vacuuming procedure*

☐ **Ask questions from questionnaire.**

☐ Is it OK for USGS to call for water sampling? ☐ Yes ☐ No \_\_\_\_\_

☐ Was resident's vacuum bag available? ☐ Yes ☐ No

When was it last emptied? \_\_\_\_\_

Has it been used outside of home? \_\_\_\_\_

☐ Team members collect equipment and exit home

☐ **Radon kit placement.**

☐ Do you know what Radon gas is? ☐ Yes ☐ No. (explain if necessary)

☐ Have the windows been closed, and swamp coolers or window fans been kept off for the past 12 hours? ☐ Yes ☐ No \_\_\_\_\_

☐ Location of Radon Kit \_\_\_\_\_

☐ Pick up date and time \_\_\_\_\_

☐ *Explain Radon Kit instructions.*

☐ **Soil Sampling**

*Exit house; assemble soil sampling equipment, team reports to soil sampling area*

*(TL explains soil sampling procedure, completes interview checklist if necessary)*

☐ **Closing conversation**

☐ Remind resident of date & time for radon canister pickup

☐ Remind resident that USGS will be calling for water sampling

☐ Remind resident that phone numbers are on info sheet and to please call if any questions

☐ Team Members thank resident again for participating in the study

☐ **General Site Observations:**